

## Laguna's Cool Room – 2011/2012

The Cool Room was established as a supervised alternative to lunch recess during excessive heat months.

### Volunteer Information:

- ◆ Cool Room volunteers are responsible for setting up the day's movie for each lunch period; making sure art supplies and paper are accessible and monitoring student behavior.
- ◆ Please bring a pre-approved, G-rated, non-Disney DVD (due to licensing) to your shift. If you do not have one at home, the public library has a great selection.
- ◆ Art supplies are available in the room as well as space to just "chill" and socialize.
- ◆ At least two adults must be in the room at all times, as the schedule will reflect, and the door must remain unlocked.

Please check your schedules and complete the form below as soon as possible. The Cool Room Volunteer Schedule will be posted on our website under "Need to Knows" and in the Cool Room. Additionally, you will receive a confirmation email at least two days before your requested/scheduled shift(s). Should you need to reschedule a shift, contact Interim Cool Room Manager, Paula Dameron, as soon as possible so that she may assist you in finding a substitution. If you have any questions about Cool Room responsibilities, please feel free to contact Paula or Hillary Mackowski.

We thank you for your support of this much-appreciated program! And remember, ***without volunteers the Cool Room will not be open to students!***

Volunteer shifts are in 2-hour blocks from 11:00 a.m. through 1:15 p.m. Currently, lunch is scheduled by grade as follows (please note that as of August 1 these are ***DRAFT*** times):

***Kindergarten:*** 10:45 a.m. - 11:25 a.m.  
***First Grade:*** 11:05 a.m. - 11:45 a.m.  
***Second Grade:*** 11:30 a.m. - 12:10 p.m.

***Fifth Grade:*** 11:50 a.m. - 12:30 p.m.  
***Third Grade:*** 12:10 p.m. - 12:50 p.m.  
***Fourth Grade:*** 12:30 p.m. - 1:10 p.m.

Please allow yourself plenty of time for travel, set-up and clean up. Students may not enter the room without adult supervision; therefore it is imperative you arrive on time.

Contact Paula Dameron at [bpdam@cox.net](mailto:bpdam@cox.net) to schedule your shift!